



SCIENTIFIC PROGRAM
2nd Retina and Glaucoma Symposium
Ophthalmology New Horizons
Lodz, 24-25.03.2017

TECHNICAL REQUIREMENTS:

Participation form:	Lecture with optional visual presentation
Presentation form:	PowerPoint or PDF format
Used fonts:	standard Windows fonts only
Included photographs and figures:	only in the following formats: JPG, BMP, TIFF, PNG
Video format:	if possible – WMV, for other formats please check compatibility with Windows Media Player
Screen ratio:	16:9 or 4:3, horizontal
Presentation submission deadline:	1 hour before planned lecture

Please show up to the lecture on time.

If you provide the presentation in advance, it will allow us to eliminate any display errors before the lecture.

Key information on presentations:

- presentations will be displayed on **one screen**,
- lectures will be delivered from a rostrum (or a chairman table during discussion),
- presentations will be displayed using the organiser's computers. The rostrum will be fitted with a monitor displaying a preview of the presentation and a wireless remote control, which will allow lecturers to change slides themselves,
- if any technical problems are identified concerning the display of the presentation with the use of the organiser's computers, it may be displayed from the lecturer's notebook. In this case please report to the slideroom with the notebook within at least 90 minutes before the lecture in order to check the output configuration of your computer. Before the lecture, a technician will connect the notebook at the rostrum.

Thank you for observing the guidelines and see you in Lodz!